



lacounty.gov

Gloria Molina
Mark Ridley-Thomas
Zev Yaroslavsky
Don Knabe
Michael D. Antonovich

County of Los Angeles COMMUNITY AND SENIOR SERVICES

3175 West Sixth Street • Los Angeles, CA 90020
Tel: 213-738-2600 • Fax 213-487-0379

Enriching Lives Through Effective And Caring Service



css.lacounty.gov

Cynthia D. Banks
Director
Otto Solórzano
Chief Deputy

April 22, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

28 April 22, 2014

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

APPROVAL TO TERMINATE THE FAMILY CAREGIVER SUPPORT PROGRAM AND SUPPORTIVE SERVICES PROGRAM CONTRACTS FOR CONVENIENCE WITH BEHAVIORAL HEALTH SERVICES, INC. (FOURTH SUPERVISORIAL DISTRICT) (3-VOTES)

SUBJECT

Community and Senior Services (CSS) seeks approval to terminate for convenience the two (2) contracts with Behavioral Health Services, Inc. (BHS) for the Family Caregiver Support Program (FCSP) and Supportive Services Program (SSP) and initiate the required Notice of Termination for each contract based on the Board of Supervisors' determination that it is in the best interest of the County and authority to execute contract amendments to increase the contract amounts to alternative contractor(s) during the current contract terms to continue FCSP and SSP services to the area(s) served by BHS.

IT IS RECOMMENDED THAT THE BOARD:

1. Determine that it is in the best interest of the County to terminate for convenience the two (2) contracts with BHS: FCSP (contract number FCSP131703) and SSP (contract number SSP-1014-07).
2. Delegate authority to the Director of CSS, or designee, to initiate the required written Notice of Termination to BHS and terminate each contract upon approval by your Board.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

CSS is requesting that the Board of Supervisors determine that it is in the best interest of the County to terminate, for convenience, the FCSP and SSP contracts with BHS, which currently provides

family caregiver support and supportive services in the Fourth Supervisorial District.

On January 30, 2014, BHS, through a formal letter, requested that its current FCSP and SSP contracts with CSS be terminated due to economic hardship. BHS cited the changing health care and economic environment for its non-profit organization as having impacted its ability to maintain the agency's senior programs.

Since receiving BHS' letter, CSS canvassed current FCSP and SSP contractors, via e-mail notification and telephone calls, to determine interest and ability in serving this area. CSS received favorable responses from five (5) FCSP contractors and three (3) SSP contractors. The following criteria are being used to evaluate which agency would be best suited to take over BHS' service area: 1) prior service; 2) service area; 3) rates; and 4) performance.

Based on the criteria, CSS determined that the best agency to assume the FCSP services for the remainder of the current FCSP contract term ending June 30, 2017 is Special Services for Groups (SSG). The increased funding to the chosen FCSP agency will not exceed the 10% allowable cap required by your Board. CSS determined that the best agency to assume the SSP services for the remainder of the current SSP contract term ending June 30, 2014 is SCAN Health Plan. Human Services Association (HSA) was determined the best agency to assume the provision of Registry services for both FCSP and SSP. All selected contractors currently provide FCSP and/or SSP services within the Fourth District. CSS will use its delegated authority to increase funding to the chosen FCSP and SSP agencies; therefore, no additional Board approval is needed. CSS released a Request for Proposals (RFP) on October 18, 2013 to solicit new contractors for the provision of SSP services for a four-year contract term from July 1, 2014 through June 30, 2018. CSS anticipates presenting recommendations for contract award to your Board in June 2014. The recommendations will include services for BHS' SSP service area.

Implementation of Strategic Plan Goals

The recommended actions support the Countywide Strategic Plan Goals of: 1) Operational Effectiveness; 2) Fiscal Sustainability; and 3) Integrated Services Delivery.

FISCAL IMPACT/FINANCING

There is no impact on the County General Fund. The FCSP and SSP are financed with respective Title III-E and Title III-B Older American Act (OAA) funds provided by the California Department of Aging (CDA). These funds are included in CSS' FY 2013-14 Budget and the FY 2014-15 proposed Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On January 30, 2014, BHS requested to terminate its FCSP and SSP Contracts with CSS. The agency referenced changes in health care and the economic environment as factors in terminating its contracts with CSS. BHS provides family caregiver and supportive services to areas within the Fourth Supervisorial District.

CSS is currently working with BHS to ensure the transition process is seamless and there is no break in services.

CONTRACTING PROCESS

On June 11, 2013, your Board approved the FCSP contract with BHS as a result of an RFP. BHS was also awarded a SSP contract on April 6, 2010 as a result of an RFP.

As a result of BHS' request to terminate, for convenience, its FCSP and SSP contracts, CSS canvassed current FCSP and SSP contractors via e-mail notification and telephone calls. Based on the established criteria, CSS has determined the best agencies to assume the FCSP services for the remainder of the current FCSP contract term ending June 30, 2017. CSS has also determined the best agencies to assume the SSP services for the remainder of the current SSP contract term ending June 30, 2014. Based on the RFP released on October 18, 2013, CSS anticipates presenting contract award recommendations to your Board in June 2014 for new SSP contractors with a four-year contract term from July 1, 2014 through June 30, 2018.

Monitoring Requirement

Monitoring of the FCSP and SSP contractors continues to be conducted on an annual basis and includes administrative and programmatic monitoring to ensure contract compliance. Program monitoring is accomplished through CSS' Contract Compliance Division. Fiscal monitoring is conducted biannually by an approved vendor procured through the Los Angeles County Auditor-Controller's Master Agreement.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended actions will allow for the continued provision of family caregiver and supportive services for eligible individuals in the Fourth Supervisorial District.

CONCLUSION

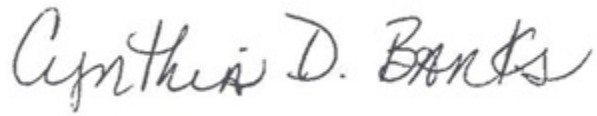
Upon Board approval, please provide a copy of the adopted Board letter to Ms. Sonja Ivey-Rojas, CSS, 3175 West Sixth Street, Room 403, Los Angeles, CA, 90020 or via e-mail: siveyrojas@css.lacounty.gov. Ms. Ivey-Rojas may be reached by telephone at (213) 351-8917.

The Honorable Board of Supervisors

4/22/2014

Page 4

Respectfully submitted,

A handwritten signature in dark ink, reading "Cynthia D. Banks". The script is cursive and fluid, with the first name "Cynthia" being more prominent than the last name "Banks".

CYNTHIA D. BANKS

Director

CDB:OS:PG:SIR

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors